

You go to this URL:

<https://www.thomasmore.be/inschrijven/eerste-inschrijving-bij-thomas-more>

Click on your campus to register at the right spot – you can find the correct campus in your acceptance email and letter.

Start je inschrijving

voor een opleiding in **Antwerpen**

voor een opleiding in **Geel**

voor een opleiding in **Lier**

voor een opleiding in **Mechelen**

voor een opleiding in **Sint-Katelijne-Waver**

voor een opleiding in **Turnhout**

voor een opleiding in **Vorselaar**

You come to the screen below that you can switch from Dutch into English.

Nederlands | English

Welcome to KU Leuven Association

Please provide your private e-mail address or username.
Should you not yet have an account, we will create one using this e-mail address:

Continue

Nederlands | English

Welcome to KU Leuven Association

We did not find any account matching **incoming@thomasmore.be**.
We will bring you to the registration page in 13 seconds

Continue

Go back

Create your account:

Account management

[My account](#) [Activate account](#) [Administrators](#)

[NL](#)

Create an account



Create an account. After you activated your account you will be redirected to **Inschrijvingen Associatie KU Leuven**.


This is a one-time registration, afterwards you can use this account for other applications.

Given name

Surname

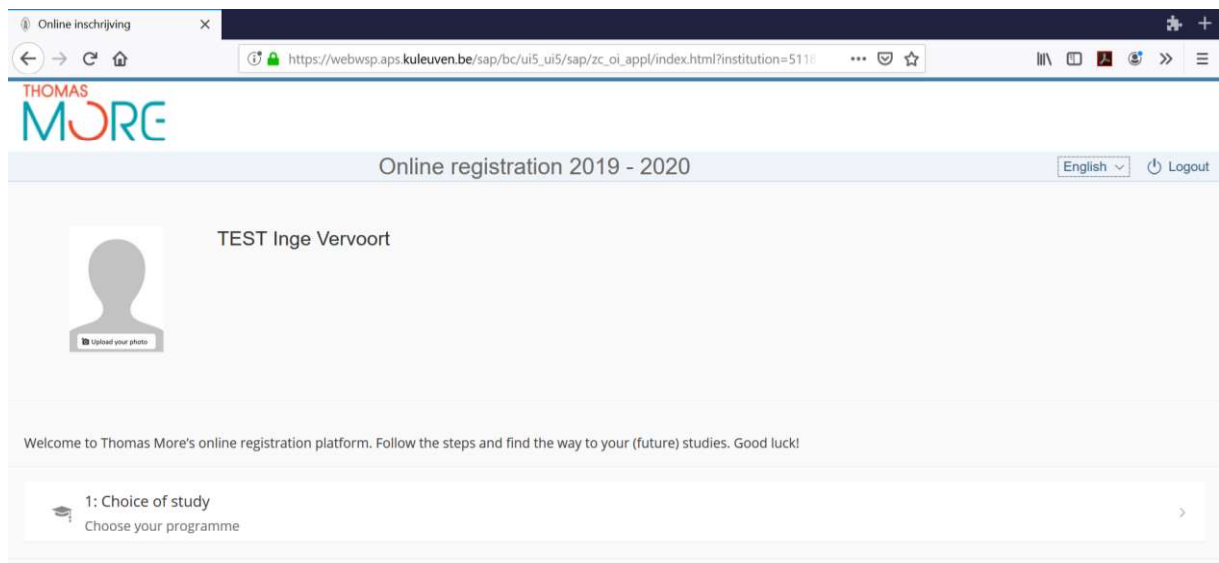
Private e-mail address

Private mobile phone

I'm not a robot 

[Next](#)

Go to 'choice of study' below



The screenshot shows a web browser window with the URL https://webwsp.aps.kuleuven.be/sap/bc/ui5_ui5/sap/zc_oi_appl/index.html?institution=5118. The page title is "Online inschrijving". The main content area displays the "THOMAS MORE" logo and the text "Online registration 2019 - 2020". Below this, there is a user profile section for "TEST Inge Vervoort" with a placeholder for a photo and an "Upload your photo" button. A welcome message reads: "Welcome to Thomas More's online registration platform. Follow the steps and find the way to your (future) studies. Good luck!". At the bottom, there is a step indicator for "1: Choice of study" with the subtext "Choose your programme" and a right-pointing arrow.

Tick 'a (former) higher education student' under 1. student profile

The screenshot shows a web browser window with the URL https://webwsp.aps.kuleuven.be/sap/bc/ui5/ui5/sap/zc_oi_appl_stud/index.html?&sap-sysco. The page title is "Online registration". A progress bar at the top indicates three steps: "1 Student Profile", "2 Programme Type", and "3 Programme". The current step is "1. Student Profile".

You are: new to higher education
 a (former) higher education student

Step 2

Tick 'exchange student' under 2. programme type

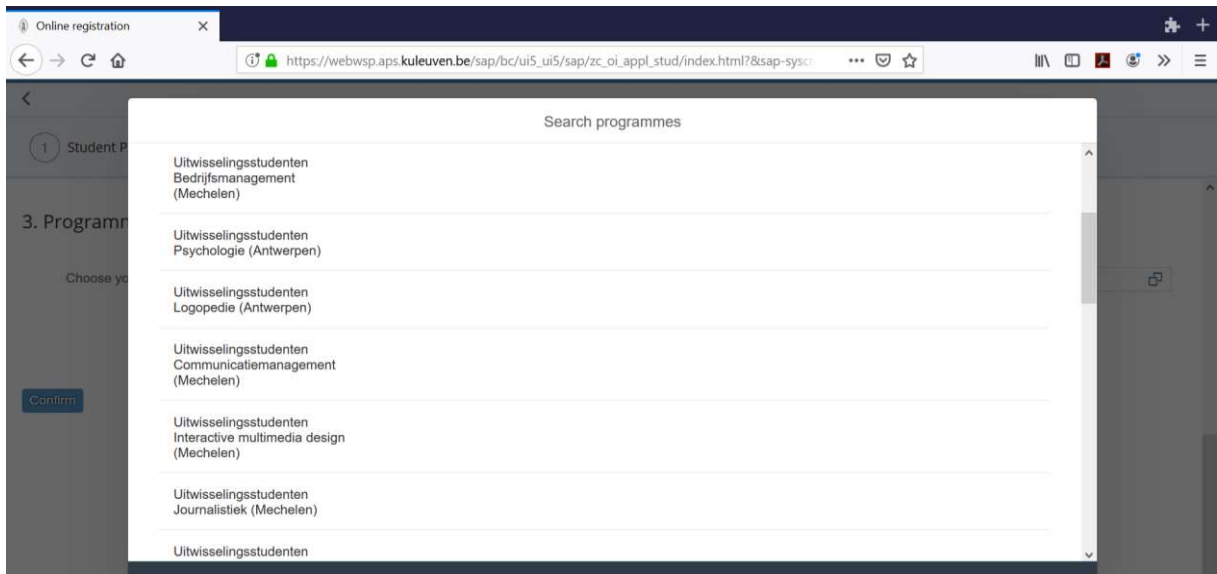
The screenshot shows the same web browser window, now at step "2. Programme Type". The progress bar shows "1 Student Profile", "2 Programme Type", and "3 Programme".

Programme for exchange students.

You want to apply for a: Associate Degree
 Professional bachelor
 Credit contract
 Post-initial bachelor
 Postacademic education and continuing education
 Specific teacher training
 Exchange student

Step 3

Please find your study field in the list of 'exchange programme' and tick the correct one.



You choose 05/02/2024– 15/09/2024 as a registration period.

Explanation: You choose to enrol until the end of the academic year for administrative reasons. This will e.g. allow you to take re-exams if needed.

Exception: for some exchange programmes, you will not need to enter the registration period. This will be done automatically for you. In that case you will not see the pop-up here below.

3. Programme

Choose your programme: Exchange Students Electronics-ICT (Sint-Katelijne-Waver)

Begin Date: * 05-02-2024

End date: * 15-09-2024

Step 4

You save your input via the confirm button and the 'save' button in the corner right below:

4. Confirm

Your choice of programme: Exchange Students Chemistry (Geel)

Confirm

Exchange Students Chemistry (Geel)



Empty form area for programme selection.

Additional programme Save

You enter your personal and contact details

Online inschrijving x Academische kalender 2019 - 2020 x

https://webwsp.aps.kuleuven.be/sap/bc/ui5_ui5/sap/zc_oi_appl/index.html?&sap-syscmd=...

Personal and contact details

PERSONAL INFORMATION ADDRESS INFO EMERGENCY CONTACT

ADDRESS INFO

Permanent address

*Country: Belgium

*Postal code: 2800

*City: Mechelen

State: Antwerp






*Street: Zandpoortvest

*Number: 60 Box:

Telephone:

You do NOT need to provide information on your social background. Please enter the module and click on the different steps. You need NOT enter any details. 'Confirm' will appear in the end and you will be able to proceed.

Great, you've chosen your study programme! Now we need some extra information.

 1: Choice of study Choose your programme	Complete >
 2: Personal and contact details Name, address, contact, ...	Complete >
 3: Social background Social data	Complete >
 4: Extras and benefits Sports card, culture card, bus card	>
 5: Privacy Privacy information	>
 6: Documents Documents to provide	>


Extras and benefits – You can click 'save' without entering anything.

Online registration x Academische kalender 2019 - 2020 x


https://webwsp.aps.kuleuven.be/sap/bc/ui5/ui5/sap/zc_oi_appl_facil/index.html?&sap-syscr...

Extras and benefits

Enrolment Fee information


 More information about tuition fees can be found on our [website](#).

Account numbers

 This account will be used for any repayment of tuition fees. You can only enter a Belgian account number

IBAN tuition fees:

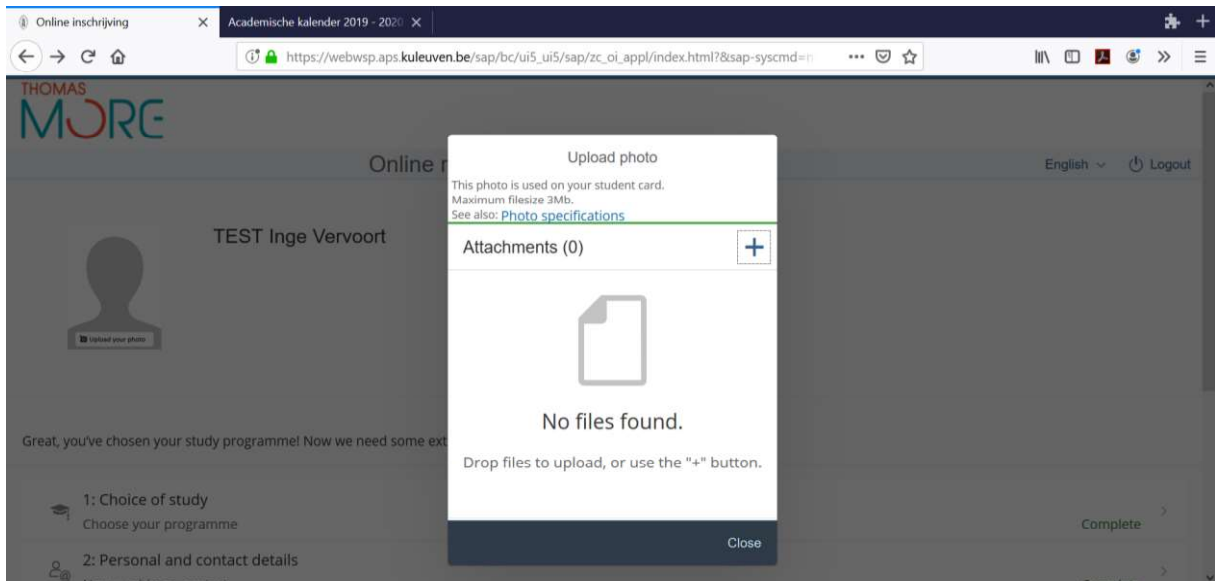
Follow up bills

 Mailaddress of person who follows your bills

E-mail account holder:

This person is your:

Please **UPLOAD** your picture via clicking on the box.



Please enter your privacy answers







Privacy
<p>Your picture, personal data and study results will be recorded in the student administration of Thomas More. They can only be used for internal publications, student counselling and administration. Would you like to have a look at your data or make some changes? Please send an e-mail to privacy@thomasmore.be. More information about the use of personal data can be found in our privacy declaration.</p> <p>Do you agree that Thomas More will send your personal data to your secondary school? This only applies if you obtained a diploma in the Flemish Community.</p> <p>Yes <input type="radio"/> No <input type="radio"/></p> <p>Do you agree that Thomas More will send your personal data to companies who have job offers available?</p> <p>Yes <input type="radio"/> No <input type="radio"/></p>

Upload a pdf scan of your identity card or passport

Online registration
Documents
Identity card (Obligated - PDF - max. 3 MB) <input type="text"/>

Now you are ready to submit – SUBMIT BUTTON RIGHT CORNER BELOW

Great, you've chosen your study programme! Now we need some extra information.

 1: Choice of study Choose your programme	Complete >
 2: Personal and contact details Name, address, contact, ...	Complete >
 3: Social background Social data	Complete >
 4: Extras and benefits Sports card, culture card, bus card	Complete >
 5: Privacy Privacy information	Complete >
 6: Documents Documents to provide	Complete >

[Submit](#)

If needed you can make changes.

Yes! We've received your registration. Please check your application again below.
If you want to change something, click on 'edit enrollment' in the bottom right corner and adjust where necessary. Then send your request again.
If everything is correct, you can confirm your online registration via the blue button at the bottom of this screen.

Keep an eye on your inbox for more information about reception activities and the start of the academic year!

Enrollment details

Personal information

Registration number: I00000006456
Name (as on passport): TEST Inge Vervoort
Email: inge.vervoort@thomasmore.be

Choice of study

Programme: Uitwisselingsstudenten Communicatiemanagement (Mechelen) Phase: 00

Once finished; please confirm your online registration via the blue button (see screenshot). Once confirmed, you cannot make changes anymore.

Confirmation

I want to register online

If you click on 'Confirm online registration', your application for registration is final. You can no longer change it via this application. By registering, you agree that all the rules and regulations of Thomas More apply to you, including the Education and Examination Regulations.

You can follow up on your registration via this application.

We process your registration completely online and send your student card to your official address, together with the account statement and other documents. **If you have a domicile address in Belgium or the Netherlands and if not, we will send you information by e-mail.**

Please keep in mind that due to the holiday closure (from 8 July to 16 August), the processing of your registration may be delayed.

[Confirm online registration](#)

I will register on location

Would you like to visit us in person to complete your registration? You can! Visit the Student Administration at one of the following times:

Opening hours registrations (day)

- Saturday 22 June | 10:00 - 14:00 (open campus day)
- Monday 1 July - Friday 5 July | 10:00 - 14:00
- Monday 19 August - Friday 13 September (on weekdays) | 10:00 - 14:00 hours

Opening hours registrations (evening)

- Monday 1 July | 16:00 - 19:00
- Monday 19 August | 16:00 - 19:00
- Tuesday 27 August | 16:00 - 19:00
- Wednesday 4 September | 18:00 - 21:00 (open campus evening)
- Thursday 12 September | 16:00 - 19:00

Welcome in Belgium and at Thomas More!

Check! We have received your registration. We will start to check your registration and contact you if anything is missing or if we have any questions. If everything is okay, we will process your registration and send you your student card, registration documents, ... Please note that the holiday closure may delay the processing of your registration.

Enrollment details

Personal information

Registration number: I00000006456
Name (as on passport): TEST Inge Vervoort
Email: inge.vervoort@thomasmore.be

Choice of study

Programme: Uitwisselingsstudenten Communicatiemanagement (Mechelen) Phase: 00

Documents

Identity card (Mandatory - Uploaded - To check)